

**MINUTES OF THE PUBLIC MEETING
OF THE WINDSOR POLICE SERVICES BOARD
HELD ON THURSDAY, NOVEMBER 24, 2011, 1:00 PM
WINDSOR POLICE HEADQUARTERS, BOARDROOM, FOURTH FLOOR**

PRESENT: Mayor Eddie Francis, Chair
Ms. Toni Scislowski, Vice Chair
Councillor Jo-Anne Gignac, Member
Mr. Ronald Doherty, Member
Mr. Michael Ray, Member

Chief Gary Smith
Deputy Chief Jerome Brannagan
Deputy Chief Albert Frederick

RECORDER: Karen Ceman, Administrative Assistant

SECTION 1

1. CALL TO ORDER

The Chair called the meeting to order at 1:13 p.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

3. APPROVAL OF AGENDA

The Agenda was approved as presented.

4. APPROVAL OF MINUTES

Moved by Mr. Ray, seconded by Ms. Scislowski and carried to approve the Minutes of the Regular Public meeting held October 27, 2011.

5. BUSINESS ARISING FROM MINUTES

A. U of W Campus Police – requested information: Report of Chief Smith:

Chief Smith provided this report in response to Mr. Ray's question at the last meeting. Special Constables work on four platoon twelve hour shifts – three or four on duty for the whole campus area.

Moved by Councillor Gignac, seconded by Ms. Scislowski and carried to note and file the report as presented.

6. DELEGATIONS

SECTION 2

1. NEW BUSINESS

A. Windsor Police Services Board 2012 Regular Meeting Schedule:

Moved by Councillor Gignac, seconded by Ms. Scislowski and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the 2012 Regular Meeting Schedule as presented.

B. Trade Marks Act Permission: Request for extension from RBI Toys, Inc.:

Moved by Mr. Ray, seconded by Ms. Scislowski and carried as follows:

RESOLVED THAT the Windsor Police Services Board extends its permission to RBI Toys, Inc. to use the Windsor Police Service Crest and Windsor Police Service markings to December 31, 2013.

- C. Statement of Claim: Pediais v. Beauchamp, WPSB et al, Court File No.: CV-11-00016113
- D. Statement of Claim: Hebert v. Couloufis, WPSB et al, Court File No.: CV-10-14815;
- E. Statement of Claim: Justice et al v. Windsor Police Service et al, Court File No.: CV-11-16201;
- F. Statement of Claim: Hillier v. Stein, WPSB et al, Court File No.: CV-11-16775;
- G. Plaintiff's Claim: Oag v. WPSB, Court File No.: SC-11-40365:

Mr. Ray questioned when or if the Board is provided with Statements of Defence. Chief Smith further suggested that the Board be provided with the Statement of Claim as soon as it is served as they are public and stimulate questions.

Moved by Mr. Ray, seconded by Ms. Scislowski and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the following procedure with respect to Civil Litigation matters:

- 1. Statements of Claim, once served on the Administrative Assistant on behalf of the Board, will be immediately provided to the Board Members and Windsor Police Service Administration;**
- 2. Statements of Defence, once served, will be provided to the Board Administrative Assistant by the City of Windsor Legal Department for distribution to the Board Members and Windsor Police Service Administration.**

Moved by Mr. Ray, seconded by Ms. Scislowski and carried to note and file the documents as presented.

SECTION 3

1. REPORTS

A. Crime Statistics: October 2011:

Deputy Chief Brannagan reported a continued downward trend. With just over a month left to go in the year, the Service is trending towards an 11.45% decrease in violent crime as opposed to 2010, as well as a 13% decrease in property crime. Motor vehicle accidents continue to trend in a positive direction. A training session will be held in December for all Staff Sergeants so that all crimes are cleared the appropriate way which will result in significantly increased clearance rates.

Moved by Ms. Scislowski, seconded by Mr. Ray and carried to note and file the report as presented.

B. Crime Stoppers: October 2011:

Moved by Councillor Gignac, seconded by Ms. Scislowski and carried to note and file the report as presented.

C. Professional Standards Branch Reports: October 2011:

- Monthly/Year-to-Date
- Internal/External Recognition

Chief Smith reported that the slight increase in the year-to-date comparisons can be attributed to the implementation of the Office of the Independent Police Review Director as of October 2009. The Professional Standards Branch annual report should be submitted to the Board for the February meeting and gives an opportunity to look at both conduct and service complaints very closely in order to identify any patterns.

Moved by Ms. Scislowski, seconded by Councillor Gignac and carried to note and file the report as presented.

D. Ontario Civilian Police Commission 2010 Annual Report:

Moved by Councillor Gignac, seconded by Mr. Ray and carried to note and file the report as presented.

E. Statistics Canada 'Homicide in Canada, 2010' Report:

Chief Smith noted that Windsor still has not had a homicide (in over two years) and no other city is comparable.

Moved by Ms. Scislowski, seconded by Councillor Gignac and carried to note and file the report as presented.

SECTION 4

1. POLICY

SECTION 5

1. SERVICE BUDGET/FINANCIAL MATTERS/BOARD ACCOUNTS

A. Accounts Payable (under \$1,000):

Lagill/Tim Hortons (Oct. mtg)	16.60
Koolini (Oct. mtg)	93.85
Wheeler's Printing (Retirement Certs.)	322.05

Ms. Ceman clarified that these are for information only as she has the authority to pay any account under \$1,000.

Moved by Ms. Scislowski, seconded by Councillor Gignac and carried to note and file the accounts as presented.

B. Accounts Payable (over \$1,000):

N/A

C. Accounts Receivable:

N/A

SECTION 6

1. PERSONNEL MATTERS/MULTICULTURAL RECRUITMENT/LABOUR RELATIONS

A. Windsor Police Service Retirements:

- Diane Morgan, CPIC/Charge Processing Clerk, effective October 29, 2011:
30 years, 6 months service
- Special Constable David Shulman, effective October 31, 2011:
21 years, 8 months service

Chief Smith advised that Diane Morgan was one of the communicators when the communications centre was civilianized, was one of the first CPIC operators, and had a great career. Dave Shulman was the first cohort of special constables hired to take care of the cell block and was a very competent worker.

In response to Mr. Ray's question, Chief Smith advised that the Board works in conjunction with the Association to honour retirees at the Association banquet. The Board sponsors and presents a retirement plaque and the Chief presents a retirement badge. The Board also sends a letter of appreciation. All members are recognized at 20 and 30 years of service.

Moved by Councillor Gignac, seconded by Ms. Scislowski and carried to note and receive the information as presented.

- B. WPS Divisional Commendations: Constables Sean Rogan and Charles Sasso: Report of Superintendent M. Langlois;
- C. WPS Divisional Commendations: Constables Sean Richardson and Troy Vivier: Report of Superintendent M. Langlois:

Chief Smith advised that these four Constables reacted with little concern for their own personal safety and have been nominated for the Carnegie Award.

Moved by Councillor Gignac, seconded by Ms. Scislowski as follows:

RESOLVED THAT the Windsor Police Services Board approves Board commendations for Constables Sean Rogan and Charles Sasso relating to their heroic actions on September 16, 2011;

FURTHER RESOLVED that the Windsor Police Services Board approves Board commendations for Constables Sean Richardson and Troy Vivier relating to their heroic actions on September 24, 2011; and

FURTHER RESOLVED that the commendations will be presented at the next Public Board meeting.

- D. Request for Appointment of Special Constables (WPS): Report of Deputy Chief Frederick:

Moved by Councillor Gignac, seconded by Ms. Scislowski and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the appointment of the following named Special Constables:

Tyler Thomas MILLMAN
Pavlo SHTEFAN

- E. Strength Decrease: Report of Chief Smith:

Chief Smith reported that Adam Janes was a canine officer and for personal family reasons he has gone to the O.P.P. Constable Janes' canine partner, Cezar, was scheduled to retire from active duty in January. The Service has a policy for retiring of police dogs - the police officer takes the dog with them or if a suitable home with another police officer is not found, the dog is destroyed. WPS Constable Misty Klie has taken Cezar and signed the necessary documentation, which requires formal board approval.

Moved by Mr. Ray, seconded by Ms. Scislowski and carried to note and file the report as presented.

Moved by Mr. Ray, seconded by Ms. Scislowski and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the retirement from active duty of Police Service Dog “Cezar”; and
FURTHER RESOLVED that PC Misty Klie shall be allowed to purchase Cezar for the sum of \$1.00.

SECTION 7

1. PLANT/EQUIPMENT/PHYSICAL RESOURCES

SECTION 8

1. READING/INFORMATION & GOVERNMENT MATTERS

For information:

- A. Correspondence from University of Windsor re: Hughes Memorial Scholarship recipient;
- B. Correspondence from Ontario Police Arbitration Commission re: collective agreements and Karen Ceman’s response;
- C. Correspondence from Chief Gary Smith to Chaouki Hamka re: MADD campaign;
- D. Thank you correspondence from United Way to Chief Smith;
- E. Thank you correspondence from Rosina Kamis to Windsor Police Service;
- F. Ministry of Community Safety and Correctional Services All Chiefs Memos:
 - OACP 2011 Crime Prevention Conference
 - Crime Prevention Week
 - Recent Amendments to Reg 950 under POA

Moved by Councillor Gignac, seconded by Mr. Ray and carried to note and file the correspondence as presented.

SECTION 9

1. O.A.P.S.B. COMMUNICATIONS/BOARD MATTERS

- A. OACP/OAPSB Zone 6 Notice of Meeting: December 14, 2011, London;
- B. OAPSB News Release, Backgrounder and White Paper re: Unpaid Provincial Offences Act fines:

Moved by Ms. Scislowski, seconded by Councillor Gignac and carried to note and file the correspondence as presented.

2. UPCOMING EVENTS/MEETINGS/CONFERENCES/WORKSHOPS

- Windsor Police Association Banquet: Saturday, November 26, 2011, Caboto Club
- Windsor Police Auxiliary Banquet: Saturday, December 10, 2011, Caboto Club
- OAPSB Zone 6 Meeting: December 14, 2011, London

- Senior Officer/Director Holiday Dinner: December 15, 2011, Bistro at the River
- Next Regular Public meeting: Thursday, January 26, 2012, 1:00 p.m.
- OAPSB Annual General Meeting and Spring Conference, April 19-21, 2012, Ottawa

ADJOURNMENT

There being no further business, the meeting adjourned at 1:23 p.m.

MS. KAREN A. CEMAN
ADMINISTRATIVE ASSISTANT

APPROVED THIS 26TH DAY OF JANUARY, 2012.

MAYOR EDDIE FRANCIS, CHAIR
WINDSOR POLICE SERVICES BOARD