

**MINUTES OF THE PUBLIC MEETING  
OF THE WINDSOR POLICE SERVICES BOARD  
HELD THURSDAY, JUNE 18, 2009, 1:13 P.M.  
BOARDROOM, FOURTH FLOOR, WINDSOR POLICE HEADQUARTERS**

PRESENT: Mr. Irfan Qadir, Vice Chair  
Mr. Nick Dzudz, Member  
Ms. Toni Scislowski, Member  
Councillor Fulvio Valentinis, Member

Chief Gary Smith  
Deputy Chief Al Frederick  
Deputy Chief Jerome Brannagan

REGRETS: Mayor Eddie Francis, Chair

**SECTION 1**

**1. APPROVAL OF AGENDA**

Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to accept the agenda and the supplementary agenda as presented.

**2. APPROVAL OF MINUTES**

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried that the minutes of the regular meeting of May 28, 2009 be approved as presented.

**3. BUSINESS ARISING FROM MINUTES**

**A. TENDERING PROCESS – REPORT OF BOARD LEGAL COUNSEL**

Chief Smith noted that the Board referred the faxed inquiry from A.M./P.M. Towing regarding the tendering process to Mr. George Wilkki for review. The Board is in receipt of Mr. Wilkki's legal opinion that there was no violation of the Purchasing By-Law in awarding the contract to Hunt's Towing. The Chief noted that, as he reported to the Board previously, Sgt. Hunt was not involved in the process. Chief Smith also noted that, as Hunt's have been unable to meet the requirements, the contract will be awarded to the second lowest compliant bidder, Myer's Towing.

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to receive and file Mr. Wilkki's report.

**4. DELEGATIONS**

**A. CANADIAN FORCES LIAISON COUNCIL – PROVINCIAL & NATIONAL AWARDS**

Chief Smith advised that he and P.C. Akpata had traveled to Ottawa to receive the National Liaison Council's Award for International Support of the Reserves. Windsor Police Officer, Captain Ken Burt, who served in Afghanistan from August 2008 to March 2009 introduced Captain C. Rosencrantz of the Windsor Regiment and Major Douglas of the Essex and Kent Scottish. The Chief noted that it is a benefit to the WPS to approve the officers' participation in

the military as they receive training in leadership, logistics and decision making under pressure. The Board complimented and congratulated these officers for their service to Canada.

## **SECTION 2**

### **1. NEW BUSINESS**

#### **A. INFORMATION AND PRIVACY COMMISSION – JURY VETTING REVIEW**

Chief Smith reported that he met with the Information and Privacy Commission on Monday. He expects they will have additional questions for him after they meet with Court Management and the Crown's Office. The Chief reported that McTague Law Firm has been retained on behalf of the Windsor Police Service; therefore no further comments will be made by WPS on this matter. Interested parties can contact the IPC or McTague Law Firm. Once the IPC report is complete, Administration will draft a policy but in the meantime, WPS will not do any computer database checks on members of a jury pools unless specifically requested by a Crown.

In response to Councillor Valentinis' question the Chief reported there has been no direction from the Ministry of Community Safety & Correctional Services as to what police services should be doing while the IPC investigation is ongoing. However, the Ministry of the Attorney General has provided direction to the Crown. The Chief is operating under the Juries Act, which permits some checking for criminal records; with the Minister's comments, it is wise not to do so unless directed by the Crown.

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to receive the verbal update.

## **SECTION 3**

### **1. REPORTS**

#### **A. CRIME STOPPERS – MAY 2009**

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to note & file.

#### **B. CRIME STATISTICS – MAY 2009**

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to note & file.

#### **C. PROFESSIONAL STANDARDS BRANCH - MAY 2009**

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to note & file.

**SECTION 4**  
**1. POLICY**

**A. CONTRACT DUTY DIRECTIVE**

The Board was in receipt of the revised contract duty directive. Chief Smith noted that discussions occurred regarding unique contract duty locations and that it was recognized that Joseph Anthony's has special needs, as it is a target-hardening robbery prevention program. The Chief acknowledged that the Board asked for recommendations, which were made; and for changes in terminology, which were completed.

The Chief reported that the Windsor Police Association does not support the changes in the contract duty directive; they want to ensure that as many members as possible can participate in contract duty employment. The Chief noted they have been working on that and it is working well; he will report back to the Board on this matter at the end of the year.

Chief Smith explained that a business must apply in order to receive a special designation. Once application is received, someone is assign to review the application. To date there has been one application, resulting in a review of the experience level of the assigned officers to ensure it was appropriate to the anticipated activities. The designation was not approved in this case.

Mr. Dzudz reported he was not happy with the Board approved changes as the Board spent a lot of money to establish the contract duty policy that was in place prior to the amendments. He recommended close monitoring. The Chief agreed that monitoring would continue in order to ensure the system is fair to the officers and to the businesses. The Vice Chair asked that the Administration report back to the Board if a problem arises.

Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to receive as information.

**SECTION 5**

**1. SERVICE BUDGET/FINANCIAL MATTERS/BOARD ACCOUNTS**

**A. Accounts Payable (under \$1,000)**

Koolini's (May 28/09 Board meeting)	\$74.35
<u>Auction Expenses:</u>	
The Windsor Star	\$426.22
The Essex Free Press	97.02
Smart Shopper	123.90

Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to receive as presented.

B. Accounts Payable (over \$1,000)

The Windsor Star (employment ad)	\$1,314.14
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**Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to approve the above account for payment.**

C. Accounts Receivable

Awards Banquet Guest Dinners	\$1,330.00
Spring Auction Proceeds	17,259.53

Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to receive as presented.

## SECTION 6

**1. HUMAN RESOURCES/MULTICULTURAL  
RECRUITMENT/LABOUR RELATIONS**

A. SPECIAL CONSTABLE REAPPOINTMENT – WINDSOR POLICE SERVICE

Moved by Councillor Valentinis, seconded by Toni Scislowski and carried to approve the following.

**RESOLVED THAT the Windsor Police Services Board approves the renewal of the appointment of Special Constable Jennifer WILKES.**

## SECTION 7

**1. PLANT/EQUIPMENT/PHYSICAL RESOURCES**

## SECTION 8

**1. READING/INFORMATION**

A. LETTER OF THANKS TO DEPUTY CHIEF FREDERICK RE: SPECIAL OLYMPICS FUNDRAISER

Moved by Toni Scislowski, seconded by Councillor Valentinis and carried to note & file.

**2. MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES &  
GOVERNMENT MATTERS**

**SECTION 9**

**1. O.A.P.S.B. COMMUNICATIONS/BOARD MATTERS**

**2. UPCOMING MEETINGS/CONFERENCES/WORKSHOPS**

- **PLEASE NOTE: THE MEETING SCHEDULED FOR AUGUST 6, 2009 HAS BEEN CANCELLED**
- Next Regular Public Meeting: Thursday, September 24, 2009, 1 p.m.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 1:35 p.m.

MRS. DONNA HEIMANN  
ADMINISTRATIVE ASSISTANT

APPROVED THIS 24<sup>th</sup> DAY OF SEPTEMBER 2009

MR. IRFAN QADIR, VICE CHAIR  
WINDSOR POLICE SERVICES BOARD