

**MINUTES OF THE PUBLIC MEETING
OF THE WINDSOR POLICE SERVICES BOARD
HELD ON THURSDAY, AUGUST 11, 2011, 1:00 PM
WINDSOR POLICE HEADQUARTERS, BOARDROOM, FOURTH FLOOR**

PRESENT: Ms. Toni Scislowski, Vice Chair Chief Gary Smith
Mr. Ronald Doherty, Member Deputy Chief Jerome Brannagan
Mr. Michael Ray, Member Deputy Chief Albert Frederick
Mr. George Wilkki, Board Counsel Superintendent Vince Power
 Superintendent Mike Langlois
 Inspector Greg Renaud

REGRETS: Mayor Eddie Francis, Chair
Councillor Jo-Anne Gignac

RECORDER: Karen Ceman, Administrative Assistant

The Vice Chair called the meeting to order at 1:12 p.m.

SECTION 1

1. APPROVAL OF AGENDA

The Agenda was approved as presented.

2. APPROVAL OF MINUTES

Moved by Mr. Ray, seconded by Mr. Doherty and carried to approve the Minutes of the regular public meeting held June 14, 2011.

3. BUSINESS ARISING FROM MINUTES

4. DELEGATIONS

A. Duane Sprague, Police Services Advisor, and Brian Haggith of the Ministry of Community Safety and Correctional Services:

Mr. Sprague advised the Board that an inspection of the Windsor Police Service is scheduled to begin August 29, 2011 and that a debriefing meeting with the Chief and the Board should be scheduled at the conclusion of the inspection on September 8, 2011. Mr. Sprague explained that all municipal services go through this inspection process and Windsor is 46th in this cycle, which started in June 2007. The same methodology is used for every service, regardless of size. They look at Board policies and the Chief's procedures, then interview staff, examine practices, and review records and documentation. Once finished, a report is drafted, usually containing some recommendations.

The timeline is as follows:

- Draft report to the Chief within eight weeks (for fact-checking of the report);
- Once the chief signs off, a final review by Duane Sprague and Brian Haggith before going through their chain of command;

- Final report to the Board, Chief and Association in 10 to 12 weeks;
- The Chief and Board return a Service Improvement Plan to address recommendations made within 3 months after receiving the final report;
- A verification exercise is scheduled six months after the Service Improvement Plan is received.

The Ministry has guidelines on both Use of Force and Prisoner Care and Control. Mr. Haggith and Mr. Sprague each interview three staff members (no names used in the report). Any issues that come up during the inspection that need to be addressed right away will be discussed with the Chief as soon as possible. Any media interest is referred to the police services board. A copy of the final report also goes to Ontario Civilian Police Commission.

In response to Mr. Ray's question, Mr. Sprague advised that the Policing Standards Manual is the criteria for the review.

Moved by Mr. Ray, seconded by Mr. Doherty and carried to receive, note and file the information and report as presented.

Mr. Sprague, Mr. Haggith, Inspector Renaud left the meeting at 1:25 p.m.

SECTION 2

1. NEW BUSINESS

A. Results of Email Poll: ESSC Labour Forum attendance by Mr. Doherty:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the information presented.

B. Statements of Claim (documents available to the public at the Superior Court of Justice):

- Payne et al v. Mak, WPSB et al (CV-09-13295)
- Craig v. WPSB (CV-10-15173)
- Hanchar v. City of Windsor, WPSB et al (CV-10-15344)
- Soresi v. WPSB et al (CV-10-15320)
- Theoret et al v. Stein, WPSB et al (CV-10-15961)
- Wilson v. Stein, WPSB et al (CV-11-15960)
- Dufour v. Amherstburg PSB, WPSB et al (CV-11-15839)
- Fecteau v. WPSB (CV-10-15328)

Moved by Mr. Ray, seconded by Mr. Ray and carried to note and file the documents as presented.

C. Request for Support of CACP Conference: Verbal Report of Chief Smith:

Chief Smith invited Board members to attend the conference as delegates at information sessions and the trade show (Karen Ceman has flyers). He also invited the Board to sponsor themselves at the gala scheduled for the final Wednesday night. The Chief noted that a lot of personnel have been doing a lot of work, some on a volunteer basis, and have put together a good conference.

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves attendance and will pay the registration fee of any Board member wishing to attend the 2011 CACP Conference as a delegate.

Karen Ceman will send out dates and further information by email.

SECTION 3

1. REPORTS

A. Crime Stoppers: June and July 2011:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the reports as presented.

B. Crime Statistics: June 2011:

In response to Ms. Scislowski's question regarding the number of break and enters cleared, Deputy Chief Brannagan reported that frequently when one person is caught, several break and enters can be cleared – it is a crime that continually perpetuates itself with the same people. "Cleared not charged" means there was not enough evidence to charge but the Service is satisfied that person was responsible.

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the report as presented.

C. Professional Standards Branch Reports – June and July 2011:

- Monthly/Year-to-Date
- Internal/External Recognition

In response to Ms. Scislowski's question, Superintendent Vince Power reported that he and Superintendent Langlois identified and recognized a number of officers for a job well done in investigating robberies.

Chief Smith reported that Inspector Gould identified the problem and started the ball rolling, and recognized Staff Sgt. St. Louis who has been working on the change in informant handling.

Deputy Chief Brannagan reported the investigation started with informant information then moved through the organization, which is a good example of teamwork by just about every division.

Moved by Mr. Ray, seconded by Mr. Doherty and carried to note and file the reports as presented.

- D. Freedom of Information Reports: January 1 to March 31, 2011 and April 1 to June 30, 2011:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the reports as presented.

SECTION 4

1. POLICY

- A. Draft Windsor Police Services Board procedural By-Law:

Ms. Scislowski advised that the Procedural By-Law is in the process of being updated, and once completed it will be brought back to the public meeting.

Moved by Mr. Doherty, seconded by Mr. Ray and carried to defer the matter to the next public meeting.

SECTION 5

1. SERVICE BUDGET/FINANCIAL MATTERS/BOARD ACCOUNTS

- A. Accounts Payable (under \$1,000):

Armando's (June mtg)	111.81
Lagill/Tim Hortons (June mtg)	46.18
Smart Shopper (Auction Ad)	123.40
City of Windsor (Auction wages)	983.40
Teutonia Club (Auction)	659.33
Windsor Star (Auction Ad)	530.16

Moved by Mr. Ray, seconded by Mr. Doherty and carried to note and file the accounts as presented.

- B. Accounts Payable (over \$1,000):

Designs By Diane (Awards Banquet)	3,162.99
St. Clair Centre (Awards Banquet)	15,566.56
Crime Stoppers (donation)	1,206.10
Special Olympics (pre-auth. Donation)	8,000.00

Moved by Mr. Ray, seconded by Mr. Doherty and carried to approve the accounts as presented.

C. Accounts Receivable:

Awards Banquet Receivables	\$ 800.00
Auction Proceeds	14,413.83
Money from Closed Cases	1,640.00

Moved by Mr. Ray, seconded by Mr. Doherty and carried to note and file the accounts as presented.

D. Correspondence and returned cheque for financial support from PC Neil McEachrane:

Moved by Mr. Ray, seconded by Mr. Doherty and carried to note and file the correspondence as presented.

E. WPSB Revenue and Expense Statement: January 1 to July 31, 2011:

Moved by Mr. Ray, seconded by Mr. Doherty and carried to note and file the statement as presented.

F. Request for Continued Financial Support: University of Windsor Criminology Award:

Moved by Mr. Doherty, seconded by Mr. Ray and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves financial support of the University of Windsor's Criminology Award in the amount of \$1,000 per year for a three year period, commencing in 2012.

G. Memo from Karen Ceman re: continued support for St. Clair College John Atkinson Scholarship:

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the financial support of St. Clair College's John Atkinson Memorial Scholarship in the amount of \$500 per year for a three year period, commencing in 2012.

SECTION 6

1. PERSONNEL MATTERS/MULTICULTURAL RECRUITMENT/LABOUR RELATIONS

A. Requests for Re-Appointment of Special Constable (WPS):

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the re-appointment of the following named Special Constables:

**Christopher John NAKLIE
David Wayne LUPTON
Michael John CASEY
Paul Joseph GRATTON**

B. Strength Replenishment - Civilian Personnel:

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the appointment of Shawna Foster to the position of Grade 7 Data Entry Clerk, Administrative Services, Information and Technology Services, on a 60-day probationary basis.

C. Civilian Promotion, effective July 10, 2011:

- Cathy MacDonald – Grade 8 Records Search Clerk

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the information as requested.

SECTION 7

1. PLANT/EQUIPMENT/PHYSICAL RESOURCES

A. Lease of EECF space to Windsor Equipment Training Facility Ltd.: Report of Deputy Chief Frederick:

Deputy Chief Frederick reported that the Board approved the leasing of a small area at the East End Community Patrol to a private contractor, however, it has not come to fruition due to many issues with infrastructure. The building is still operating for the Collision Reporting Centre and it is still up for sale.

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

RESOLVED THAT the Windsor Police Services Board rescinds its resolution dated January 18, 2011 with respect to lease of space at the East End Community Patrol Station to Windsor Equipment Training Facility Ltd.

SECTION 8

1. READING/INFORMATION & GOVERNMENT MATTERS

- A. Thank you note from Natalia Welniak, Office of the Independent Review Director, to Karen Ceman;
- B. Thank you correspondence from University of Windsor and Ramon Meza-Opazo re: Judge McMahon Award;

- C. Correspondence from Town of Lasalle PSB re: sponsorship of Canadian Association of Chiefs of Police National Conference;
- D. Ministry of Community Safety and Correctional Services All Chiefs Memos (attachments available upon request):
 - Recent Amendments to *Highway Traffic Act, Dangerous Goods Transportation Act, and Provincial Offences Act*
 - Proclamation of Bill 163 *Christopher's Law (Sex Offender Registry) Amendment Act, 2011*
 - Segway Pilot Project/Drivers Licenses/New Commercial Vehicle Plates
- E. Office of the Independent Police Review Director's G20 Systemic Review status report update and news release:

In response to Mr. Ray's questions, Deputy Chief Brannagan reported that forty-five Windsor Police Service officers, including constables, sergeants, staff sergeants and the Deputy himself participated. The entire deployment was inside the perimeter at the facility and there was no use of force whatsoever. The OIPRD is canvassing police departments in the province to get a better understanding of how these types of mega-functions can be handled. Toronto Police Service and the RCMP engaged the security plan, and Windsor had no part in this planning. Windsor is not involved in any of the over 400 complaints received by the OIPRD.

The Organization of American States was held in Windsor in 2000 and there had been no security concerns for that event until the year previous in Seattle and Washington DC, where the protests grew tremendously. That changed the way these mega-events security requirements are done and no one police service can handle them on their own, including the RCMP. The government is always trying to balance policing needs for people's safety and security with their opportunity to voice their opinions. The balance is very fragile – people go when they have nothing to do with the events whatsoever to protest because there are thousands of people there, to bring their message and to reek havoc. The other aggravating factor is the massive use of social media. It was a great benefit to this Service's members to be involved in G20, in order to prepare for events here, for example, the massive 10,000 person party downtown recently announced. Deputy Chief Frederick added that planning for these events is expensive and extra manpower is going to be significant, however they are not budgeted for.

- F. Thank you correspondence from Crime Stoppers;
- G. Correspondence from University of Windsor re: applications for the John Hughes Memorial Scholarship;
- H. Thank you correspondence from York Regional Police:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the information as presented.

SECTION 9

1. O.A.P.S.B. COMMUNICATIONS/BOARD MATTERS

- A. Copy of Correspondence to Prime Minister Harper from Niagara PSB re: 700 MHz Broadband:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the information as presented.

- B. Media Release from Ottawa Police Service re: renewal of Chief Vern White's contract:

Moved by Mr. Doherty, seconded by Mr. Ray and carried to note and file the information as presented.

- C. Information letter re: OAPSB Fall Seminar "The Rising Cost of Policing", September 29 and 30, 2011 in Toronto:

Moved by Mr. Doherty, seconded by Mr. Ray and carried as follows:

RESOLVED THAT the Windsor Police Services Board approves the attendance of Karen Ceman at the OAPSB Fall Seminar to be held September 28 and 29, 2011 in Toronto, Ontario.

- D. Big 12 Media Release re: Arbitration System:

Moved by Mr. Ray, seconded by Mr. Doherty and carried as follows:

As Windsor is in the process of arbitration, it is in the best interest of all parties to defer the matter of the Big 12 Resolution regarding the Arbitration System until after the initial arbitration hearing takes place in September.

2. UPCOMING EVENTS/MEETINGS/CONFERENCES/WORKSHOPS

- Next Regular Public meeting: Thursday, September 22, 2011, 1:00 p.m.
- OAPSB Fall Seminar: September 29 and 30, 2011, Toronto

ADJOURNMENT

There being no further business, the meeting adjourned at 1:55 p.m.

MS. KAREN A. CEMAN
ADMINISTRATIVE ASSISTANT

APPROVED THIS 22ND DAY OF SEPTEMBER, 2011.

MAYOR EDDIE FRANCIS, CHAIR
WINDSOR POLICE SERVICES BOARD