



**REQUEST FOR
POLICE OCCURRENCE CONFIRMATION**

DATE OF REQUEST:

REQUESTER'S NAME:

REQUESTER'S ADDRESS:

TELEPHONE NUMBER:

OCCURRENCE REPORT NUMBER:

NAME OF COMPLAINANT ON REPORT:

DATE AND TIME OF OCCURRENCE:

ADDRESS/LOCATION OF OCCURRENCE:

***NATURE OF OCCURRENCE:**

BREAK AND ENTER

THEFT OF/THEFT FROM AUTO

DAMAGE/VANDALISM TO AUTO

LOST/STOLEN PASSPORT/DOCUMENTS

SIGNATURE OF REQUESTER:

1. Forward this completed request and the required information to: Chief of Police, PO Box 60, Windsor, Ontario, N9A 6J5, Attention: Information Services.
2. Requests are subject to a **\$60.00 processing fee**, inclusive of HST. Please submit a cheque, payable to the City of Windsor, if request is mailed. Payments in person are made by way of CASH, DEBIT, VISA, MASTERCARD
3. Once the request has been completed, the information will be mailed to the address, as listed above.

* For all other occurrence reports, such as domestic violence, child custody, assault, landlord/tenant, etc. please refer to the Municipal Freedom of Information and Protection of Privacy legislation and application form.