



POLICE VULNERABLE SECTOR CHECK

TO BE COMPLETED BY APPLICANT		Date of Request
Mailing Address (name, street, city, province, postal code)		____/____/____
Please Print Legibly under Each Heading– this is your mailing label		yy mm dd

Last Name	First Name	Middle Name		
# and Street Name	Apt/Unit #	Maiden Name or other Surnames used	Other First Names	
City	Province	Postal Code	Date of Birth	Place of Birth
			____/____/____	Gender
			yy mm dd	

Address History – please fill out if resident address differs from mailing address and/or if resided OUTSIDE of the Region in the past 5 years

Street name and # (please state below)	Apt/Unit #	City	Province	Postal Code	# of yrs

Reason for Request (State below)

Reason (Agency name, please specify) _____ Declaration of Criminal Record Attached

Identification – one form MUST be Government Issued and include applicant’s name, date of birth, signature and photo of applicant

Type of I.D. produced	ID number
Type of I.D. produced	ID number

Contact Information

Residential Phone	Business Phone	Cell Phone
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The Police Vulnerable Sector Check will include the following information as it exists on the date of the search:

- Criminal convictions from CPIC and/or local databases.
- Findings of guilt under the Youth Criminal Justice Act within the applicable disclosure period.
- Outstanding entries such as charges and warrants, judicial orders, Peace Bonds, Probation and Prohibition Orders. As per CPIC policy, information obtained from the Investigative Databank must be confirmed and authorized for release by the contributing agency.
- Absolute and Conditional Discharges, within the applicable disclosure period.
- In *exceptional* cases, where it meets the Exceptional Disclosure Assessment, non-conviction dispositions including but not limited to, Withdrawn and Dismissed.
- Not Criminally Responsible by Reason of Mental Disorder.
- All record suspensions as authorized for release by the Minister of Public Safety.

1. I hereby release and discharge the Windsor Police Service and all members and employees of the said Service from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the Police Service. I hereby authorize the Windsor Police Service to inquire into and disclose the results of any police records indicating criminal convictions, conditional and absolute discharges, outstanding criminal charges to me and to conduct a local police contact search with any Police Service in Canada.

2. I certify that the information provided by me in this application is true and correct to the best of my knowledge and belief. I have read this consent, understand it and agree to it in its entirety.

Applicant’s Signature _____

TOTAL NUMBER OF PAGES: _____**► NOT VALID UNLESS EMBOSSED WITH POLICE SEAL**

POLICE VULNERABLE SECTOR CHECK

Part 1: Identification of the Applicant

Surname	Given Name	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (yy-mm-dd)
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Part 2: Reason for Consent (Please fill out the following)

I am an applicant for a paid or volunteer position with a person or organization responsible for the well-being of one or more children or vulnerable persons.

Description of paid or volunteer position:	Name of the person or organization:
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Details regarding the responsibilities towards children or vulnerable person(s):

Part 3: Consent

I hereby consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of and been granted a record suspension for any of the sexual offences that are listed in the schedule to the Criminal Records Act.

I understand that as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a pardon was granted or issued, I will be requested to provide fingerprints to confirm that record and that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Solicitor General of Canada, who may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the information, that information will be disclosed to that person or organization.

Signature of Applicant	Date (yy-mm-dd)
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POLICE USE ONLY (One box must be checked for each section)

RESULTS FOR RCMP NATIONAL REPOSITORY CRIMINAL RECORD CHECK AND VULNERABLE SECTOR SCREENING

<input type="checkbox"/>	NEGATIVE (not confirmed by prints)	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant , a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, did NOT identify any records with the name(s) and date of birth of the applicant. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by FINGERPRINT comparison. Delays do exist between a conviction being rendered in court, and the details accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	NEGATIVE (confirmed by prints)	Based on the fingerprints, name(s), and date of birth submitted by the applicant , this message certifies that a search of the RCMP National Repository of Criminal Records did not identify any records associated with the applicant that may be disclosed in accordance with federal laws. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.
<input type="checkbox"/>	CRIMINAL RECORD POSSIBLE MATCH (not confirmed by prints) See attached pages	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant , a search of the RCMP National Repository of Criminal Records has resulted in a possible match to a registered criminal record. Positive identification that a criminal record does or does not exist at the RCMP National Repository of Criminal Records can only be confirmed by fingerprint comparison. As such, the criminal record information declared by the applicant does not constitute a Certified Criminal Record by the RCMP. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records. This document may not contain all criminal record convictions associated with the applicant.
<input type="checkbox"/>	CRIMINAL RECORD (confirmed by prints) See attached page(s)	Based on the fingerprints, name(s), and date of birth submitted by the applicant , this message certifies that a search of the RCMP National Repository of Criminal Records identified that the fingerprints submitted by the applicant were certified as identical to fingerprints registered under criminal FPS Number. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records. This document may not contain all criminal record convictions associated with the applicant.
<input type="checkbox"/>	INCOMPLETE	Based solely on the name(s) and date of birth provided and the criminal record information declared by the applicant , a search of the RCMP National Repository of Criminal Records, including pardoned sex offender records, could NOT be completed. Positive identification that a criminal record does or does not exist requires the applicant to SUBMIT FINGERPRINTS to the RCMP National Repository of Criminal Records by an authorized police service or accredited private fingerprinting company which has not been done. Delays do exist between a conviction being rendered in court, and the details being accessible on the RCMP National Repository of Criminal Records. Not all offences are reported to the RCMP National Repository of Criminal Records.

RESULTS OF INVESTIGATIVE DATABANK AND LOCAL INDICES RESULTS

<input type="checkbox"/>	NEGATIVE – No information was revealed that can be disclosed in accordance with federal laws, RCMP policies and L.E.A.R.N. Guideline for Police Record Checks.
<input type="checkbox"/>	POSITIVE - See attached page(s) for details.

RESULTS OF POLICE VULNERABLE SECTOR SCREENING ONLY

<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. No information to release.
<input type="checkbox"/>	A search of sex offenders who were granted a record suspension was conducted. Information authorized for release. See attached pages for details.

Date of Search Clerk #

► NOT VALID UNLESS EMBOSSED WITH POLICE SEAL